





STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 18, 2021

ADDENDUM # 1

To: Plan Holders ^{DS}
From: Josh Deyton, P.E. 
Project Team Lead

RE: **Pre-bid Meeting Minutes, Pre-bid Attendance Roster,**
Contract ID: DN11997317
County: Haywood Snow & Ice Removal
Letting Date: August 24, 2021

The above contract has experienced the following revisions:

1. Pre-bid meeting minutes (see attached).
2. Pre-bid meeting roster (see attached).
3. Special Provision for Foreman has been added (see attachment).
4. On page **G-26**, after the last sentence, under **Equipment Inspections**, include the following language: **“The contractor, awarded the bid, shall have all contractually required snow equipment available for review by the Department no later than September 30, 2021.”**
5. On page **G-27**, after the last sentence, under **Operator Requirements**, include the following language: **“Designated loader operators are required. Truck drivers are not allowed to dually act as loader operators.”**

Please insert this letter into the addendum section of the proposal and sign the verification. Thank you for your attention to this matter.

Pre-Bid Meeting Minutes

August 12, 2021 at 10:00 AM at Division 14 Office Complex

Contract Snow and Ice Removal in Haywood (DN11997317) and Jackson/Swain (DN11998012)

- Attendance Rosters are attached to these minutes
- Partially complete copies of the contract were provided to those in attendance at the meeting to assist in the pre-bid discussions. Attendees were notified multiple times that these were not complete contracts and should not be submitted with their bids.
- Contract proposals were reviewed in detail and changes from the previous snow and ice contracts were noted and discussed. These changes included the following:
 - New WBS element configurations
 - Equipment Idling Guidelines and Exempt Operations
 - Cooperation between Contractors
 - Mobilization and Demobilization were further clarified to be applied when contractors are re-called during the same 'event'
 - 3% annual contract increases will be applied to unit costs
 - The Outfitting Fee now also applies to Loaders
 - The Outfitting Fee schedule has changed. The schedule under this proposal is 40% for Year 1 and 15% in Years 2-5
 - Training will not include all operators. NCDOT personnel will train only Contract Foremen and Supervisors who are then required to share the information with their operators
- It was determined to require the Contractor to have a Foreman designated and assigned at all times during an event. The details of the Foreman are defined on the attached Special Provision.
- Questions and clarifications resulting from meeting discussions were as follows:
 - Designated loader operators are required. Truck drivers are not allowed to dually act as loader operators.
 - The contractor awarded the bid shall have all contractually required snow equipment available for review by the Department no later than September 30, 2021.
 - The amounts required for the Bid Bonds and Payment & Performance Bonds are 5% of bid and 100% of total contract amounts respectively. The bonding requirements are clearly defined in Article 102-10 and Article 103-7 of the 2018 Standard Specifications for Roads and Structures.
 - DN1199812 - The bid item quantities for 'Outfitting Fee - Loader' are incorrect. The new bid item sheet now reflects the correct quantity of '2' instead of '10'.

Haywood Snow and Ice Pre-Bid Attendance Roster

August 12, 2021

NAME	COMPANY NAME	MAILING ADDRESS	PHONE NUMBER
Jeff Stillwell	Stillwell Construction Corp.	Jeff bStillwell at yahoo.com	828 421 8487
Rance Adams	Adams Contracting Co. Inc.	P.O. Box 1157 Robbinsville, NC 28771	828-479-4626
Blake Anderson	Adams Contracting Co. Inc.	P.O. Box 1157 Robbinsville, NC 28771	828-479-4626
Luke Stillwell	Stillwell Construction Corp.	450 hidden valley Rd Sylva nc 28779 luke stillwell @ yahoo.com	828-421-8486
Jehany Phillips	Graham County Land Co.	750 Tallulah Rd. Robbinsville NC. 28779 johnphillips@gclnc.com.	(828) 735-3548
ROGER MURASIDA	BH GRANNING LANDSCAPES INC	64 Bella Rd Sylva NC 28779	828-586-8303
Tyler Applegate	BH GRANNING	64 Bella Rd Sylva NC 28779	828-586-8303.

FOREMAN:

Description

This work consists of providing personnel and equipment necessary to communicate instructions to drivers for snow and ice removal operations.

Foreman Requirements

The contractor shall provide a Foreman that serves as a point-of-contact between the Department and all contract Operators at all times during an event. The Foreman shall have the ability, authority, and means necessary to perform the following:

1. Receive instructions from NCDOT staff.
2. Guide, direct, and coordinate with all contract drivers and operators.
3. Effectively communicate instructions with all contract drivers and operators, including through the use of cell phone and radio.
4. Respond to changing snow and ice related events quickly and appropriately.

Equipment

The contractor shall provide the Foreman with the following equipment:

1. A four-wheel drive vehicle that is capable of travel during severe snow and ice conditions. The vehicle shall be equipped with one light bar mounted on top of the cab. The width of the bar shall be 48 inches but shall not exceed safe mounting limits of the cab. The bar's light source may be one of the following:
 - a. A series of rotating quartz-halogen, incandescent, or LED bulbs.
 - b. Stroboscopic lamps.
 - c. Static programmable LED.

The light source shall be amber in color as permitted by N.C.G.S § 20-130.2. The light bar shall be visible from all directions.

2. A cell phone and radio.
3. OSHA approved reflective vest or outer garment to be worn all time while on the project.

Measurement and Payment

No separate payment will be made for the *Foreman*. Costs associated with the Foreman, including equipment will be considered incidental to the other work items in the contract.